

Annexure N

Guidelines for Board of Studies/ Other Committees

- (2) The manner of appointment of other officers of the University and their powers and functions shall be such as may be specified in the Statutes or the Ordinances.

CHAPTER IV AUTHORITIES OF UNIVERSITY

19. The following shall be the authorities of the University, namely:- **Authorities of University.**
- (a) The Governing Body;
 - (b) The Board of Management;
 - (c) The Academic Council; and
 - (d) such other authorities as may be declared by the Statutes to be the authorities of the University.
20. (1) The Governing Body of the University shall consist of the following members, namely:- **Governing Body**
- (a) The President;
 - (b) The Provost;
 - (c) Four persons to be nominated by the sponsoring body out of whom two shall be eminent educationist;
 - (d) Two Deans or Directors of the constituent schools or centres of the University, by rotation, to be nominated by the Provost;
 - (e) One expert of Management or Information Technology from outside the University to be nominated by the Governing Body;
 - (f) Three experts representing other disciplines such as finance, legal, social sector to be nominated by the Governing Body;
 - (g) One eminent industrialist to be nominated by the Governing Body; and
 - (h) Secretary to the Government of Gujarat, Higher and Technical Education or his representative not below the rank of Deputy Secretary to Government or the Deputy Commissioner – *ex-officio*.
- (2) The President shall be the Chairman of the Governing Body.
- (3) (a) Save as otherwise provided in this section, the term of nominated members of the Board shall be three years from the date of nomination;
- (b) An *ex-officio* member shall continue so long as he holds the office by virtue of which he is such a member.
- (c) As nearly as one third of the nominated members, except the *ex-officio* member shall retire by rotation each year. In the first two

instances, the Board may decide the procedure to identify the members who will retire.

(d) A member may be re-nominated for the next term.

(e) A member may resign his office by writing under this hand, addressed to the Chairperson, but he shall continue in office until his resignation has been accepted by the Chairperson.

(4) The Governing Body shall be the supreme authority of the University. All the movable and immovable property of the University shall vest in the Governing Body.

(5) The Governing Body shall have the following powers, namely:-

(a) to provide general superintendence and directions and to control functioning of the University by using all such powers as are provided by this Act or the Statutes, Ordinances, Regulations or Rules made thereunder;

(b) to review the decisions of other authorities of the University in case they are not in conformity with the provisions of this Act or the Statutes, Ordinances, Regulations or Rules made thereunder;

(c) to approve the budget and annual report of the University;

(d) to lay down the extensive policies to be followed by the University;

(e) to recommend to the sponsoring body about the voluntary liquidation of the University; and

(f) such other powers as may be prescribed by the Statutes.

(6) The Governing Body shall meet at least three times in a calendar year.

(7) Minimum four members shall form a quorum for a meeting of the Governing Body.

Board of
Management

21. (1) The Board of Management shall consist of the following persons, namely:-

(a) the President;

(b) the Provost;

(c) two members of the Governing Body, to be nominated by the Sponsoring Body;

(d) two persons, who are not the members of the Governing Body, to be nominated by the Sponsoring Body;

(e) three persons from amongst the faculty members of the University, to be nominated by the Sponsoring Body; and

(f) one faculty member, to be nominated by the President.

(2) The President shall be the Chairperson of the Board of Management :

Provided that President may at his discretion, nominate any other member of the Governing Body to be the Chairperson of the Board of Management.

(3) The powers and functions of the Board of Management shall be such as may be prescribed by the Statutes.

(4) The Board of Management shall meet once in every two months.

(5) Minimum four members shall form a quorum for a meeting of the Board of Management.

22. (1) The Academic Council shall consist of the Provost and such other members as may be prescribed by the Statutes.

Academic Council.

(2) The Provost shall be the Chairperson of the Academic Council.

(3) The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of this Act, the Statutes, the Ordinances and the rules made thereunder, co-ordinate and exercise general supervision over the academic policies of the University.

(4) The quorum for meetings of the Academic Council shall be such as may be prescribed by the Statutes.

23. (1) A person shall be disqualified for being a member of any of the authorities or bodies of the University, if – **Disqualification:**

(a) he is of unsound mind and stands so declared by a competent court;

(b) he is an undischarged insolvent;

(c) he has been convicted of any offence involving moral turpitude;

(d) he is conducting or engaging himself in private coaching with or without pecuniary gain; or

(e) he has been punished for indulging in or promoting unfair practice in the conduct of any examination, in any form, anywhere.

Vacancies not to invalidate the constitution of, or the proceedings of any authority or body of University.

24. No act or proceedings of any authority of the University shall be invalid merely by reason of any vacancy in or defect in the constitution of any authority or body of the University.

Committees.

25. The authorities of the University may constitute such committees with such terms of reference as may be necessary for specific tasks to be performed by such committees. The constitution of such committees, powers to be exercised and duties to be performed shall be such as may be prescribed by the Statutes.

CHAPTER V STATUTES, ORDINANCES AND REGULATIONS

First Statutes.

26. (1) Subject to the provisions of this Act, and the rules made thereunder, the First Statutes may provide for all or any of the following matters, namely:-

- (a) the constitution, powers and functions of the authorities and other bodies of the University as may be constituted from time to time;
- (b) the terms and conditions of appointment of the Provost, his powers and functions;
- (c) the manner and terms and conditions of appointment of the Registrar and Chief Finance and Accounts Officer, their powers and functions;
- (d) the manner and terms and conditions of appointment of other officers and teachers and their powers and functions;
- (e) the terms and conditions of service of employees of the University;
- (f) the procedure for arbitration in cases of disputes between employees or students and the University;
- (g) the conferment of honorary degrees;
- (h) the provisions regarding exemption from payment of tuition fee and awarding scholarships and fellowships to the students;
- (i) framing of policy for admissions, including regulation of reservation of seats; and
- (j) fees to be charged from students.

(2) The First Statutes of the University shall be made by the Governing Body and shall be submitted to the State Government for its approval.

(3) The State Government shall consider the First Statutes, submitted by the University and shall approve it as far as possible within two months from the date of its receipt, with or without modifications, as it may deem necessary.